

## Select Committee Agenda



### **Resources Select Committee Tuesday, 28th March, 2017**

You are invited to attend the next meeting of **Resources Select Committee**, which will be held at:

**Committee Room 1, Civic Offices, High Street, Epping**  
on **Tuesday, 28th March, 2017**  
at **7.30 pm** .

**Glen Chipp**  
Chief Executive

**Democratic Services  
Officer**

A Hendry, Directorate of Governance  
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01992 564246

#### **Members:**

Councillors S Kane (Chairman), A Patel (Vice-Chairman), N Bedford, A Boyce, D Dorrell, R Gadsby, R Jennings, P Keska, A Mitchell, C Roberts, D Roberts, H Whitbread and J M Whitehouse

**SUBSTITUTE NOMINATION DEADLINE:**

**6.30 pm**

#### **1. APOLOGIES FOR ABSENCE**

#### **2. SUBSTITUTE MEMBERS (COUNCIL MINUTE 39 - 23.7.02)**

(Director of Governance) To report the appointment of any substitute members for the meeting.

#### **3. NOTES OF PREVIOUS MEETING (Pages 5 - 14)**

##### **Minutes**

To agree the notes of the meeting of the Select Committee held on 7 February 2017.

##### **Matters Arising**

To consider any matters arising from the minutes of the last meeting.

**4. DECLARATIONS OF INTEREST**

(Director of Governance). To declare interests in any items on the agenda.

In considering whether to declare a pecuniary or a non-pecuniary interest under the Code of Conduct, Overview & Scrutiny members are asked pay particular attention to paragraph 9 of the Code in addition to the more familiar requirements.

This requires the declaration of a non-pecuniary interest in any matter before an OS Committee which relates to a decision of or action by another Committee or Sub Committee of the Council, a Joint Committee or Joint Sub Committee in which the Council is involved and of which the Councillor is also a member.

Paragraph 9 does not refer to Cabinet decisions or attendance at an OS meeting purely for the purpose of answering questions or providing information on such a matter.

**5. TERMS OF REFERENCE AND WORK PROGRAMME (Pages 15 - 20)**

(1) (Chairman/Lead Officer) the Overview and Scrutiny Committee has agreed the Terms of Reference of the Committee. This is attached along with an ongoing work programme. Members are invited at each meeting to review both documents.

(2) Following on from the last Overview and Scrutiny Committee meeting held on 28 February 2017, the Resources Select Committee has been tasked with scrutinising the Transformation Project. To this end a special one item meeting has been arranged for Monday, 10 April 2017 to consider how the Committee would wish to tackle this project.

An agenda with appropriate background papers will be sent out in due course.

**6. KEY PERFORMANCE INDICATORS 2017/18 - REVIEW AND TARGETS (Pages 21 - 24)**

(Director of Governance) To consider the attached report.

**7. QUARTERLY FINANCIAL MONITORING (Pages 25 - 46)**

(Director of Resources) to consider the attached report.

**8. INFORMATION AND COMMUNICATION TECHNOLOGY UPDATE (Pages 47 - 52)**

(Director of Resources) to consider the attached report.

**9. TELEPHONE MONITORING STATISTICS (Pages 53 - 56)**

(Director of Resources) To consider the attached report.

**10. AGENCY STAFF AND CONSULTANCY (Pages 57 - 64)**

(Director of Resources) to consider the attached report.

**11. REPORTS TO BE MADE TO THE NEXT MEETING OF THE OVERVIEW AND SCRUTINY COMMITTEE**

To consider which reports are ready to be submitted to the Overview and Scrutiny Committee at its next meeting.

**12. FUTURE MEETINGS**

To note that an extra meeting has been scheduled for Monday 10 April 2017. This would be the last meeting in this municipal year.

Meetings scheduled for the new year are as follows:

13 July 2017;  
17 October;  
19 December;  
13 February 2018;  
03 April.